

To our clients,

As you are all likely aware, the ongoing events related to the COVID-19 pandemic have brought concern and uncertainty to many of our daily lives. As our government and citizens deal with the virus and its spread across the US, we wanted to let our client base know that we are taking the following precautions to reduce exposure to the virus in our office to both our clients and staff:

- We have closed our physical office for the time being, and project a May 1 re-opening if possible.
- We will be mailing all completed tax returns to clients via priority mail, so we can track its status.
- We ask that all drop offs utilize our drop box located right next to our front door.

At the current time (April 1, 2020 for this updated letter), our entire staff is “sheltering in place” at home as directed by the Michigan Governor. We anticipate this also may extend out to the second half of April, although we are unsure of any timetable at this point. This will undoubtedly affect our ability to complete projects as timely as we normally would. Rest assured, we will complete your returns and financial statements as quickly as possible.

The Federal government (and now Michigan and most states) have extended the time to FILE and PAY taxes out to July 15. This includes the payment of first quarter estimated tax payments. There will not be the need to complete personal tax returns by April 15 to see if taxes are owed. Due to additional business activity from multiple incentives as part of the COVID-19 stimulus acts that we are currently dealing with, we will most certainly be filing personal income tax returns into May and June.

We are encouraging clients to mail in or drop off their information as soon as possible so we can continue to work on them as time allows. We will contact you with questions and, should you have any questions, feel free to call or email us to discuss.

Thank you in advance for your understanding and assistance. We hope that you and your families remain safe and healthy through this pandemic.

Gould, Stinson & Comer, PC & Staff



Gould, Stinson & Comer, P.C.

Gould, Stinson & Comer, P.C.
8128 West Main Street
Kalamazoo, MI 49009
p. 269.372.0001
f. 269.372.1044
www.cpa-gsc.com